*An audio recording and transcript was made of these proceedings. The recording and the full commission agenda is available on the Ports website: www.portofbrookingsharbor.com and the transcript is available only by request at the Port Office.*

**Port of Brookings Harbor**

**Budget Committee**

**Agenda**

Port of Brookings Harbor

16340 Lower Harbor Rd Ste#103

Brookings OR 97415

**Friday, June 1, 2018 ● 6:00 pm**

Commissioners present: Position 3 Commissioner Roy Davis. Budget Committee present: Michael Brouillette, Richard Contestible, Thomas Beene, Al Cornell, Barbara Ciaramella. Also present were, Kathy Lindley Hall, Interim Manager, Travis Webster, Harbormaster, Kim Boom, Financial Officer, participating staff members and members of the public.

1. **Call to Order and Roll Call – Chairperson, Michael Brouillette:**

Mr. Brouillette called the meeting to order at 6:00 pm.

1. **Approval of Agenda:**

Mr. Brouillette made a motion to approve the agenda. Second by Mr. Cornell. Motion passed 6-0.

1. **Approval of Minutes – Budget Committee Meeting May 4, 2018:**

Mr. Brouillette made a motion to approve the minutes of the budget committee May 4th, 2018. Second by Mr. Cornell. Motion failed 5-1, due to Mr. Davis withdrawing his vote due to being absent at that meeting.

1. **Amendments and Adjustments to Budget Document, Budget Officer:**

Mrs. Boom went over the amendments and adjustments to the budget, which raised some questions from the budget committee. Mr. Brouillette made a motion that $45,000 is being added to the contingency fund, and as far as I know, we're making a statement now that we're concerned about the $45,000. Second by Mr. Beene. Motion passed 6-0.

1. **Budget Discussion** **by Budget Committee and attendees when recognized by Chairperson:**

There was some concern regarding the fee to Harbor Fire Department. There were some questions regarding the Port taking over events again.

1. **Public Comments:**

No public comments.

1. **Committee Member Approval:**

Mr. Cornell made a motion to approve the budget. Second by Mr. Beene. Motion passed 6-0.

1. **Adjournment:**

Mr. Brouillette adjourned the meeting at 7:20 pm.

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President

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Secretary

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Date Signed

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